Update on D.C. Contract Appeals Board Operating Status during COVID-19 Emergency

What is our operating status?

Our agency remain operational, however we have made changes to how services are being provided.

How does this impact what we do?

- **In-Court Proceedings -** suspended between March 16th - 31st.
- **In-Person Filing of New Cases/Pleadings -** suspended between March 16th - 31st.
- **Online Filing of New Cases and Pleadings -** No changes. The Board will continue to receive, date, and log all new cases and filings made online without delay or interruption.

How does this impact our physical locations?

- The Board location at 441 4th Street, NW., Suite 350N will be closed to the public and nonemergency personnel between March 16th - 31st. All Board staff will telework and be available to the public during normal business hours (9am – 5pm) by telephone or email. The Board's telephone number is 202-727-6597. The Board's Receptionist is Uday Berry, and he may be reached at uday.berry@dc.gov.

What precautions are we taking to limit the spread of the coronavirus (COVID-19)?

Our 10 employees are taking precautions to keep themselves healthy and limit the spread of infections by regularly washing their hands, cleaning our common spaces with disinfectant, and practicing social distancing through telework. Employees have been asked to let their supervisor know immediately if they feel sick, or engage in travel.

Where should you go if you have questions?

For questions about any of the services we provide and information on any future changes, please contact General Counsel Mark Poindexter at 202-727-6597 or mark.poindexter@dc.gov. For more information, please visit coronavirus.dc.gov.